

The North Fork Board of Education met in **Regular** session on April 18, 2016 at the Newton Elementary School, 6645 Mount Vernon Road, Newark, Ohio 43055.

The Pledge of Allegiance was led by Mrs. Stradley.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. James Quinif, Mr. Bernard Snow and Mrs. Lori Stradley.

The meeting was called to order by President Stradley at 6:30 p.m.

RECOGNITIONS:

Stephanie Kimpel – Recipient of the ‘Mix It Up Award”

REPORTS:

Superintendent’s – Mr. Hartley

Treasurer’s – Mrs. Mickley

Legislative Update – Mr. Hartley

WORK SESSION

1. NEOLA Additions/Revisions

First Reading

- 1130 Conflict of Interest (Administration)
- 3113 Conflict of Interest (Professional Staff)
- 4113 Conflict of Interest (Classified Staff)
- 6110 Grant Funds (Finances)
- 6111 Internal Controls (Finances)
- 6112 Cash Management of Grants (Finances)
- 6114 Cost Principles – Spending Federal Funds (Finances)
- 6116 Time and Effort Reporting (Finances)
- 6325 Procurement – Federal Grants/Funds (Finances)
- 6550 Travel Payment & Reimbursement (Finances)
- 7310 Disposition of Surplus Property (Property)
- 7450 Property Inventory (Property)
- 8500 Food Services (Operations)

Public comment was requested and the following responded:

Frances O’Flaherty – Spoke in regards to possible non-renewal

Makayla McComb – Former student – spoke on behalf of Mrs. O’Flaherty

Robin Fink – Parent – spoke on behalf of Mrs. O’Flaherty

Fred Ford – Spring Break – should use our drivers and buses for trips; computer internet still not functioning properly at the bus garage; Keep drivers with their buses during

inspection; Wheelchair and restraint training for drivers and aides.

Barbara Bruce – Junior High Teacher, Barb Almendinger, is now a published author.

Tammi Smith – Trips; Using Peterman; Income Tax dollars leaving the district.

Emily Murnane – Sophomore @ Utica – spoke on behalf of Mrs. O'Flaherty.

AGENDA ADJUSTMENT

Item #3.3 – Remove Mark McClain

Mr. Snow moved, seconded by Mrs. Cooperider that the Board waive the reading of and approve the minutes of the March 21, 2016 Regular Meeting.

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2016-04-0019

Mrs. Bruce moved, seconded by Mr. Snow to go into Executive Session, pursuant to Ohio Revised Code Section 121.22(G)(1), for the purpose of discussing the employment of an employee or official.

Time: 7:00 p.m.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

The Board will now return to open session.

Time: 7:45 p.m.

2016-04-0020

Mr. Snow moved, seconded by Mrs. Cooperider that the Board approve the following personnel actions:

Certified

- 3.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 10 for the 2015-2016 school year.

- 3.2 Approve the following certificated staff members to be awarded one-year limited contracts for the 2016-2017 school year; compensation to be as per the NFEA Negotiated Agreement.

Laura Brown	Crystal Harding	Heidi Williams
Randi Casto	Gina Neff	Julie Zimmerman
Brian Gastin	Caitlin Skeese	

- 3.3 Approve the following certificated staff members to be awarded two-year limited contracts for the 2016-2017 school year; compensation to be as per the NFEA Negotiated Agreement.

Lillian Buchman	Laura Gilmore	Kambra Runyon
Kathryn Buckenberger	James Hartmeyer	Michael Sandman
Ashtin Carpenter	Carrie Sichina	Aubry Vonck

- 3.4 Approve the following certificated staff members to be awarded three-year limited contracts for the 2016-2017 school year; compensation to be as per the NFEA Negotiated Agreement.

Jayne Blackstone	Jen Fondriest	Josh Sichina
Hannah Broseus	Douglas Leaman	Ronda Stevens
Michael Dean	Megan Morey	

- 3.5 Approve the following certificated staff members to be awarded a continuing contract commencing with the 2016-2017 school year; compensation to be as per the NFEA Negotiated Agreement.

April Mealick

- 3.6 Approve the non-renewal of the contract of Frances O'Flaherty at the end of the 2015-2016 school year.

Extra Service/Supplemental

- 3.7 Approve the following volunteers for the 2015-2016 school year:

Sarah Bogle	Michelle Dunlap	Brooke Wright
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- 3.8 Approve the following supplemental positions for the 2015-2016:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Step</u>	<u>Amount</u>
Stephanie Downes	Math Club Advisor Elementary (UE)	5	0	\$1361.50

- 3.9 Approve extended service time for the 2016-2017 school year:
- High School Guidance Counselor – 20 days
 - Jr./Sr. High Guidance Counselor – 15 days
 - Vo Ag Teacher – 30 days
 - CBI Teacher – 10 days
 - Technology Staff and Student Training Coordinator – 40 days
 - Technology Coordinator – 40 days
 - High School Computer Science Teacher – 20 days
- 3.10 Employ Jonathan Brooks on an Extra Service Contract for summer computer cleaning under the supervision of the Technology Supervisor, effective May 25, 2016, not to exceed 40 hours per week; total hours not to exceed 400 hours at the rate of \$8.10 per hour.
- 3.11 Employ Charles Spires on an Extra Service Contract for summer computer cleaning under the supervision of the Technology Supervisor, effective May 25, 2016, not to exceed 40 hours per week; total hours not to exceed 400 hours at the rate of \$8.10 per hour.
- 3.12 Approve an Extra-Service Contract for Debby Parker to steam clean buses for inspection, not to exceed 40 hours per week; total not to exceed 80 hours at the rate of \$15.00 per hour.

Classified

- 3.13 Approve the following classified staff members to be awarded one-year limited contracts for the 2016-2017 school year; compensation to be as per the OAPSE Negotiated Agreement.

Elizabeth Brown
Jessica Quinif
Karen Schmitt

- 3.14 Approve the following classified staff members to be awarded two-year limited contracts for the 2016-2017 school year; compensation to be as per the OAPSE Negotiated Agreement.

Charles Klick	Karen VanNess
Ashley Reynolds	Dawn White
Sandra Thomas	

- 3.15 Approve the following classified staff members to be awarded a continuing contract commencing with the 2016-2017 school year; compensation to be as per the OAPSE Negotiated Agreement.

Joseph Boesch
Sandra Davila
Paul Italiano

Debra Lake
JoAnn Shepherd-Miller

Administrative

- 3.16 Approve a three-year contract for Michele Gorius as Elementary Principal, effective July 1, 2016, through June 30, 2019; compensation will be at the Elementary Principal's rate of the Administrative Salary Schedule.
- 3.17 Approve a three-year contract for Terry Wohlford as Maintenance Supervisor, effective July 1, 2016, through June 30, 2019; compensation will be at the Maintenance Supervisor's rate of the Administrative Salary Schedule.
- 3.18 Approve a continuing contract for Vicki Newton as Case Manager/Receptionist, effective July 1, 2016; compensation will be at the Receptionist's rate of the Administrative Salary Schedule.
- 3.19 Approve a three-year contract for Allan Fordham in the position of Coordinator of District Services; compensation will be at the Coordinator of District Services rate of the Administrative Salary Schedule adjusting the number of days of service from 223 to 260.

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mrs. Stradley – 5 except Mr. Quinif Item 3.13.

Abstain – Mr. Quinif Item #3.13

Nay: -0.

The president ruled the motion carried.

2016-04-0021

Mr. Snow moved, seconded by Mrs. Bruce to approve the following financial actions:

- 5.1 Approve the financial reports for the Month of March, 2016--SM-2, financial report by fund, revenue accounts by fund/receipt code, budget accounts by fund/function object, check payment register, and investment transaction report and appropriation adjustments.
- 5.2 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.

- 5.3 Approve the renewal rates with Unum Life Insurance Company of America for the period July 1, 2016 – June 30, 2017.

Life – 0.152/\$1000

AD&D – 0.02/\$1000

- 5.4 Approve the following monthly insurance rates for United HealthCare of Ohio, Inc., for the period July 1, 2016 – June 30, 2017.

Single Rate
\$555.22

Family Rate
\$1,498.92

- 5.5 Approve to authorize the Treasurer and/or Superintendent to seek bids for the purchase of a ten passenger van.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2016-04-0022

Mrs. Cooperider moved, seconded by Mr. Quinif to approve the Special Education and Related Service's Contract with the Licking County Educational Service Center for the 2016-2017 school year.

Yea: Mrs. Cooperider, Mr. Quinif, Mrs. Bruce, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2016-04-0023

Mrs. Bruce moved, seconded by Mr. Snow Approve the Early Education Services for Children with Disabilities Contract with the Licking County Educational Service Center for the 2016-2017 school year.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2016-04-0024

Mr. Snow moved, seconded by Mr. Quinif Approve the Early Childhood Disabled Preschool Contract Amendment for FY17 with the Licking County Educational Service Center.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2016-04-0025

Mrs. Cooperider moved, seconded by Mr. Snow to approve an overnight field trip for the high school Advanced Biology Classes to Stone Laboratory, Put-In-Bay, Ohio on May 5 – May 6, 2016.

Yea: Mrs. Cooperider, Mr. Snow, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2016-04-0026

Mrs. Bruce moved, seconded by Mr. Snow to approve an overnight Outdoor Education Program for the seventh grade students at Utica Junior High School to be operated at the Nature's Classroom facility at Pilgrim Hills on November 8 – November 10, 2016.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2016-04-0027

Mr. Snow moved, seconded by Mrs. Cooperider to approve the following resolution:

RESOLUTION DECLARING IT TO BE BOARD PRACTICE IN THE INTEREST OF SOUND FISCAL MANAGEMENT TO MAINTAIN A GENERAL FUND CASH BALANCE EQUIVALENT TO AT LEAST TEN PERCENT (10%) OF A YEAR'S TOTAL GENERAL FUND OPERATING EXPENSES.

WHEREAS, it is the desire of the North Fork Local School District Board of Education to maintain sufficient financial reserves to provide for fiscal integrity and to provide for adequacy of cash flow to support district operations; and

WHEREAS, the North Fork Local School District Board of Education is following the recommendations and best practices of both the Ohio Department of Education and the Government Finance Officers Association;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the North Fork Local School District, Licking and Knox Counties, State of Ohio, that:

Section 1: The Board hereby declares it to be a financial philosophy of the Board

and in the interest of sound fiscal management, that tax levies shall be pursued, and the School District's finances otherwise managed, to ensure a general fund cash balance equivalent to at least ten percent (10%) of a year's total general fund expenditures.

Section 2: Promptly upon receiving any indication that such a cash balance may not be achieved at any point within the rolling five-year forecast period, the Treasurer shall report such a finding to the Board, along with options that the Board may consider.

Section 3: This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board that resulted in those formal actions were held, in the meetings open to the public in compliance with the law.

Section 4: While the minimum benchmark is established at ten percent (10%) of a year's total general fund operating expenditures, the general direction of the District will be to maintain a higher balance if possible of between ten and twenty percent (10% - 20%) in order to adequately protect the District from current and future financial risks, including but not limited to: revenue shortfalls, state and/or federal funding cuts, economic downturns, unanticipated expenditures, and other financial emergencies. The Board adopts this policy in order to preserve the District's ability to deliver quality education and to ensure stable tax rates.

Section 5: This Resolution shall be in full force and effect from and immediately upon its adoption.

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

Superintendent's Report / Instructions:

- Investigate Camp Ohio for FY 17-18

Public comment was requested and the following responded:

Michelle Sarnes – Wheel Chair Training

Fred Ford – Training – just need to pay for transportation

Kate Lambert – Why was Mrs. O'Flaherty non-renewed?

Rick Thiessen – Wheel chair training – should do it. The Cash Balance resolution is a good idea. Hopes the District keeps discussing it in the future.

Mrs. Cooperider moved, seconded by Mr. Snow, that the meeting be adjourned.

Yea: Mrs. Cooperider, Mr. Snow, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

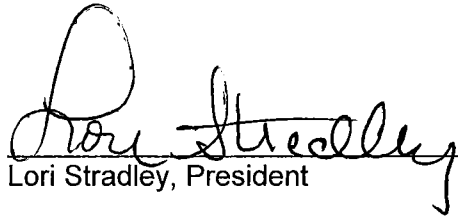
The president ruled the motion carried.

Time: 8:15 p.m.

Next Meeting: May 16, 2016

Location: Utica Elementary School
367 Church Street
Utica, Ohio 43080

Time: 6:00 p.m. Building Tour
6:30 p.m. Regular Meeting


Lori Stradley, President


Tonya Mickley, Treasurer

